

<p>Friday 16th December 16</p> <p>*FunArt4Kids -Retro Christmas Trees</p>   <p>*FunCooking4Kids Cheerios Christmas Tree</p>  <p>*FunChallenges4Kids</p>	<p>Monday 19th December 16</p> <p>*FunArt4Kids -Rudolf with a lollipop nose!</p>  <p>*FunGames4Kids</p> <p>Rocket balloons</p> <p>*FunCooking4Kids Vietnamese rice paper rolls and healthy fillings</p> 	<p>Tuesday 20th December 16</p> <p>*FunCraft4Kids Clay Christmas ornaments</p>  <p>*FunCooking4Kids Sausage sizzle (3.30pm)</p> <p>*FunChallenges4Kids</p> <p>Water Balloon TOWEL TOSS GAME</p> 	<p>Wednesday 21st December 16</p> <p>*FunArt4Kids Pine cone Christmas tress</p>  <p>*FunChallenges4Kids Reindeer balloon and stocking game</p>  <p>*FunCooking4Kids Chocolate balls</p> 
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<p>Monday 16/1/17</p> <p>*FunArt4Kids -Diorama- Cool apartment</p>     <p>*FunChallenges4Kids *FunCooking4Kids Scones, cream and jam</p>	<p>Tuesday 17/1/17</p> <p>*FunArt4Kids - Marble art</p>  <p>*FunCooking4Kids Crepes suggested by Ally</p> <p>*FunChallenges4Kids Laundry basket catch</p> 	<p>18/1/2017 EXCURSION</p> <p>COST: \$12 PAID IN CASH ON THE DAY</p> <p>Dept 10am- Arrival Approx 3.30</p> <p>BYO LUNCH SNACKS WATER BOTTLE</p> <p>Upon return; Noodles</p> 	<p>Thursday 19/1/2017</p> <p>*FunArt4Kids warm and cold coloured robot</p>  <p>*FunChallenges4Kids Blanket races</p> <p>*FunCooking4Kids Caramel popcorn</p> 	<p>Friday 20/1/2017</p> <p>*FunCraft4Kids</p> <p>Rocket balloons</p>  <p>*FunCooking4Kids Cheese Triangles Suggested by Sienna M</p>  
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<p>Monday 23/1/17</p> <p>*FunArt4Kids - crazy hair</p>  <p>*FunCooking4Kids Cinnamon Toast</p>  <p>*FunGames4Kids</p>  <p>Hand launched mega-drone</p> 	<p>EXCURSION LATITUDE</p> <p>Special Excursion PRE-BOOKINGS ONLY ACCEPTED</p> <p>COST: \$27 per child</p> <p>40 tickets offered and bookings will be subject to availability.</p> <p>ESSENTIAL-Please contact Melissa BY EMAIL PRIOR TO THE EXCURSION to book and pay for tickets by direct transfer to the St Finbar's OSHC account.(name of children essential) Payment for the day will not be required until after the holiday program.</p> <p>BYO LUNCH, SNACKS, WATER BOTTLE</p> 	<p>Wednesday 25/1/17</p> <p>*FunCraft4Kids *FunCooking4Kids Mini Pizza</p>   <p>*FunChallenges4Kids</p> 	<p>Thursday 26/1/ 17</p> <p>Australia Day 2017</p> <p>OSHC CLOSED</p>  <p>Australia Day Celebrate what's great!</p>	<p>Friday 27/1/17</p> <p>*FunArt4Kids -3D hair collage</p>  <p>*FunCooking4Kids Sushi</p>  <p>*FunChallenges4Kids</p>  	<p>Monday 30/1/17</p> <p>*FunArt4Kids - Colour in Comp</p>  <p>*FunCooking4Kids Tacos</p>  <p>*FunChallenges4Kids Feet pass using water balloons</p>
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St Finbar's OSHC Holiday Program 2016-17 Helpful Hints

Enter via Centre rd entrance; park in the car park and head towards double gates; walk by the lower playground/ equipment towards the Fr Heriot sign; enter via the left side entrance

Program Information: (Program could be subject to change)

Enrolment- An enrolment form must be completed BEFORE making a booking. Children must be 5 years of age and enrolled in school to be permitted to use the service.

Registration Fee of \$30 for one child and \$15 for subsequent children needs to be paid BEFORE making a booking. (Please note this is a once only payment, not an annual fee)

Cost \$38 per child per day, with half days @ half the cost (any 5 hours for \$19)

Child Care Benefit. Applicable to some families

Register with the family assistance office by calling 136150 or visit the Department of Human services website at www.humanservices.gov.au (**Your eligibility will be means tested therefore be prepared to offer family income information**) Complete our registration form, noting birthdates and reference numbers of both parents and children. (Please ensure that these numbers are correct and that each family member has an individual reference number) *the service will process your information and then email the DHS.

50% Rebate available to ALL families (EXCURSIONS and spending money for lunch does not attract CCB or CCR rebate)

In addition, **ALL families will be eligible for a further 50% rebate on child care costs up to \$7500 per child per year thus still needing to register with the DHS by calling 136150** visit the Department of Human services website at www.humanservices.gov.au)

*Complete our registration form, noting birthdates and reference numbers of both parents and children. (Please ensure that these numbers are correct and that each family member has an individual reference number) *the service will process your information where it will be matched and verified against the entitlement information held by the DHS by email.

Therefore the real cost of holiday program per child per day is \$19 with half day (any 5 hrs of the day) at \$9.50

Fee Payment: Accounts will either be distributed through the school, mailed or emailed. Accounts must be finalised within the 7 day grace period. Please note that if fees are not settled, an overdue notice will be followed by a preclusion letter and further action will be taken. Methods of payment, **cheque** (made to St Finbar's OSHC) or **direct transfers** of payment into the OSHC account BSB 083347 A/c 550559263. A "No Cash" Policy is now implemented

Accounts- Should accounts fall into arrears then access to the program will be denied.

Financial services:

Other government and community support services

There are a range of other organisations that provide support services and useful information you may find helpful.



The MoneySmart website has information to help you make the most of your money. Visit the [Families](#) section on the MoneySmart website.

Sunsmart Guidelines: NO HAT NO PLAY. We insist children on wearing a hat @ all times during outside play. We recommend broad rimmed or legionnaire hats. SPF 30+ sunscreen must be applied prior to arrival at the program. Sunscreen must be supplied by families and staff will record and assist with application at intervals throughout the day.

Extra Forms to complete if necessary: Excursion form, Medication form

BYO HEALTHY LUNCH, SNACKS AND DRINK BOTTLE WITH WATER: where food is brought from home, the service encourages families to provide food that is consistent with the: Australian Government guidelines Get Up & Grow: Healthy Eating and Physical Activity for Early Childhood, and/or Dietary Guidelines for Children and Adolescents in Australia. We encourage parents to provide extra fruit and vegetables for afternoon snack and "sometimes foods" to be kept to a minimum. Store lunches in our fridge (chilled water is always available @ the service) Snack time 10.15am - Lunch 12.15pm daily.

Please note that the service aspires to be a nut free environment.

Anaphylaxis: Under regulations children who have been prescribed an adrenaline auto-injection device such as an EpiPen® must bring it to the service. Please note that the school office will be closed during holidays and as such OSHC staff cannot access the first aid room.

To ensure parents/guardians of the child/ren diagnosed at risk of anaphylaxis are provided with a copy of the policy (r. 20(2A)), the service has now posted the policy on the school website. (Community tab; OSHC; Anaphylaxis policy)

Behaviour- Children are expected to follow the rules and practice positive behaviour, where a mutual respect between staff and children shall be fostered. If a child/rens behaviour is deemed unsatisfactory, behaviour management action will take place to positively change the behaviour (redirect to quieter activities) if unsatisfactory behaviour persists, then an incident record will be completed and parents/guardians notified. The Co-ordinator/Directress reserves the right to exclude the child/ren from participating in the program.

Excursions- Children must be @ the centre by 9am. The cost of the excursion must be paid for on the day. Extra spending money may be needed for lunch otherwise a cut lunch and snacks must be provided. It would be appreciated if excursion money and spending money are put into separate envelopes and given to the co-ordinator on the morning of the excursion. Duration of excursions 9am-4pm

MOBILE NUMBER for excursions only: 0447377788

Incursions: Special events are organised by the service and everyone booked in for the day are expected to participate. The cost of the incursion will be added to each families invoice as an adhoc billing procedure.

Open from 8-6pm daily unless otherwise stated below. A **late fee of a \$1 a minute** will be charged if children are not “picked up” by 6pm.

Theory of Philosophy Embedded in an integrated approach to child development and learning is the idea that children are competent and active learners from birth and have the ability to influence or co-construct their own learning. (E 1.1.6) The ability to influence the activity or the people a child is involved with is called ‘**agency**’ (Kennedy& Surman, 2006, p. 45). Macfarlane and Cartmel (2008, p. 44) describe agency as ‘the ability to assert subjectivity and to exercise power.

Activities that enhance agency, wellbeing, belonging, development and learning: Vacation Care Centre staff develop a program of holiday activities through consultation with the children and families as well as through being aware of opportunities for children to participate in external activities. Activities listed support middle childhood development. We focus on the process **and** product. We also incorporate a free and undirected play element. We set up many “workstations” or “play areas” that allow children the ability to choose activities that appeal to them. We aim to complete most planned activities between 9 - 12 leaving a great portion of day for children to direct their own play and leisure experiences with their peers. Each child’s current knowledge, ideas, culture, abilities and interests are the foundation of the program. (E 1.1.2)

Activities available every day

Indoor activities; Music and movement; language and books; creative expression, drama and cultural experiences; Floor and mat experiences; table activities; cooking; art craft; construction; group games; free choice of activities; quiet area; playdoh; gym balls; dress ups; cd player and music; board games;”Chill Out Couch”, Dress ups & cubby area, CD player, DVD’s (PG,G); whiteboard drawings; “think, play, invent & create” activity centre , ***Fun Art 4 Kids projects that spark imagination;** hall facility and more.

Outdoor activities: sand pit, four square court, play/climbing equipment, open unencumbered space for group games that develop prosocial behaviour, basket ball court, vast selection of sports equipment, sustainability garden, cubby house, scooters with helmets etc.(E3.2.1) The outdoor environments are not only places for children to release energy and engage in physical activity but also for exploration, problem solving and creative expression .(E3.2.2) There is evidence that the outdoor environment is regularly rearranged or adjusted to provide additional interest, variety and challenge

Electronic games are welcome although items bought from home are the children’s responsibility. **St Finbar’s OSHC will not take responsibility for lost or broken games.**

KIDS ON WHEELS- you’re welcome to bring anything with wheels and a helmet for safety

CHILDREN WITH ADDITIONAL NEEDS OSHC supports all children including children with additional needs. Please contact the Holiday Program Directress (Melissa) at least 4 weeks before the program is due to commence. Each case will be looked at individually, in some cases we will need to apply for funding for extra staff to support your child’s participation in the program.

VOLUNTEERS: Are welcome to attend on any day of the program (except excursions) with prior notification given to the service directress.



Excursion Record – Permission Form

(To be held by Co-ordinator in charge of excursion, and archived with the enrolment record post-excursion.)

1 Excursion Information **EXCURSION costs and spending money for lunch does not attract CCB or CCR rebate**

Student's Name: _____

Name of Excursion: Dendy Cinemas Date of Excursion: 18/1/2017

- the reason the child is to be taken outside the premises
 - Excursions are regarded as valuable educational/recreational experiences that develop life skills.
 - Children's views are canvassed and taken into account when decisions are made.
 - Address popular culture, that is , something that is considered "in", attractive and of great interest for a period of time,
 - and a wonderful opportunity to work in partnership with children
- the proposed destination for the excursion; **Dendy Cinemas 26 Church Street Brighton**
- the method of transport to be used for the excursion: **Bus 703**
- the proposed activities to be undertaken by the child during the excursion: **Watch the Movie**
- the period the child will be away from the premises; Approximate departure time 9am; Approximate arrival time 3.30pm
- the number of staff members, family day carers, and any other responsible person who will accompany and supervise the child on the excursion (regulation 73(2)). **One staff member per 8 students**

**Movie(PG) COST:\$12
in cash on the day
BYO LUNCH**



Indemnity :

I give permission for the staff in Charge to administer first aid treatment as reasonably required

-In case of illness or accident, I authorise the staff at the Program to seek medical or other attention, as required, I accept all operation, blood transfusion and/or anaesthetic risks involved and the responsibility for payment of any expenses incurred.

-I consent for ambulance, dental, medical or surgical treatment as deemed necessary in the event I am uncontactable.

-I understand that although all care and supervision are provided, that neither the organisation nor it's officers and staff will be liable for any damage or injury however caused or of whatsoever nature that may be incurred by any of my children during attendance at this excursion.

I acknowledge that my child is responsible for applying and reapplying their own sunscreen throughout the day, with reminders from carers.

Medication required for my child has been supplied and a medication form completed.

Ambulance Subscription: YES NO (please circle)

The authorisation must be given by a person named in the child's enrolment record as having lawful authority to authorise the taking of the child outside the premises

Name of Parent/Guardian _____

Signature _____

Date _____ Phone number on the day of excursion _____

Children will not be permitted to attend an excursion unless a form is completed.



Excursion Record – Permission Form

1 Excursion Information

EXCURSION costs and spending money for lunch does not attract CCB or CCR rebate

Student's Name: _____

Name of Excursion:



590 Waterdale Rd, Heidelberg VIC 3081

Date of Excursion: 24/1/2017

the reason the child is to be taken outside the premises

- Excursions are regarded as valuable educational/recreational experiences that develop life skills.
- Children's views are canvassed and taken into account when decisions are made.
- Address popular culture, that is, something that is considered "in", attractive and of great interest for a period of time,
- and a wonderful opportunity to work in partnership with children

the proposed destination for the excursion; the method of transport to be used for the excursion: **Chartered Bus**

the proposed activities to be undertaken by the child during the excursion:

the period the child will be away from the premises; **Approximate departure time 9am; Approximate arrival time 4pm**

the number of staff members, family day carers, and any other responsible person who will accompany and supervise the child on the excursion (regulation 73(2)). **One staff member per 8 students**

Indemnity :

I give permission for the staff in Charge to administer first aid treatment as reasonably required

-In case of illness or accident, I authorise the staff at the Program to seek medical or other attention, as required, I accept all operation, blood transfusion and/or anaesthetic risks involved and the responsibility for payment of any expenses incurred.

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-I understand that although all care and supervision are provided, that neither the organisation nor it's officers and staff will be liable for any damage or injury however caused or of whatsoever nature that may be incurred by any of my children during attendance at this excursion.

COST: \$27 per child
 40 tickets offered and bookings will be subject to availability.
ESSENTIAL-Please contact Melissa **BY EMAIL PRIOR TO THE EXCURSION** to book and pay for tickets by direct transfer to the St Finbar's OSHC account.(name of children essential) Payment for the day will not be required until after the holiday program.
BYO LUNCH, SNACKS, WATER BOTTLE



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